



## ACTION SUMMARY

OCTOBER 7, 2008

REGULAR MEETING

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. INVOCATION**

**D. PLEDGE OF ALLEGIANCE**

**E. ADDITION OF EMERGENCY ITEMS/DELETIONS**

Peggy Brannon request vote to accept the 2008 tax roll prior to the VAB hearings. **BCC approved request. Item #2 pulled until further notice.**

**F. APPROVAL OF MINUTES**

- September 16, 2008 Regular Meeting
- September 16, 2008 Appeal Hearing
- September 16, 2008 Budget Meeting
- September 23, 2008 Budget Meeting

**G. PRESENTATIONS**

- Employee of the Month
- Employee Service Awards
- Firefighter Recognition

**H. PUBLIC PARTICIPATION** (Limited to items on BCC agenda, remarks limited to three (3) minutes)  
*BCC heard from none.*

**I. CONSENT AGENDA**

BCSO

**1. BCSO Request for Law Enforcement Trust Funds – DARE Program**

**Recommendation:** Board approve Sheriff's request for expenditure of monies from the Law Enforcement Trust Fund. **BCC approved recommendation.**

Budget Office

2. Letters of Credit

**Recommendation:** Board adopt a resolution authorizing the County to obtain three (3) Letters of Credit in the aggregate amount of \$4,051,350 to satisfy the debt service reserve requirements for the outstanding Water System Revenue Bonds, Series 1997, 2000 and 2005 (the "Bonds") and execute the associated Loan Agreement with SunTrust Bank for the same amount. **BCC pulled item until further notice.**

Emergency Services

3. Motorola 800 MHz Service and Maintenance Agreement

**Recommendation:** Board approve and authorize the Chairman to execute the 800 MHz Radio Communications Infrastructure maintenance contract for FY09. **BCC approved recommendation.**

4. Emergency Management Performance Grant Funding

**Recommendation:** Board authorize the Chairman to sign the federally funded sub grant agreement for an additional award made available under the EMPG Program. **BCC approved recommendation.**

Facilities Maintenance

5. Security Service Contract for County Yard

**Recommendation:** Board award a one-year contract and two one-year renewal options with FW Security Services of Panama City, FL for Security Services at the County Yard on 9<sup>th</sup> Street in Panama City, FL. **BCC approved recommendation.**

Utility Services

6. Liquid Sodium Hypochlorite Contract

**Recommendation:** Board approve and authorize the Chairman to execute a one-year contract (with two one-year renewal options) with Odyssey Manufacturing Company to supply liquid sodium hypochlorite used as a disinfecting agent in the treatment of potable water. **BCC approved recommendation.**

TDC

7. FY 2009 CVB Contract

**Recommendation:** Board approve the FY 2008-09 CVB Budget and Program of Work and to authorize the chairman to execute the FY 2008-09 Agreement for Marketing & Promotional Services (2) on behalf of the Board. **BCC approved recommendation.**

8. FY 2009 MBCDC Contract

**Recommendation:** Board approve the FY 2008-09 Budget & Program of Work with the Mexico Beach Community Development Council, and the FY 2008-09 MBCDC Agreement for Destination Marketing & Promotional Services, and the authorize the Chairman to execute the Agreement on behalf of the Board. **BCC approved recommendation.**

Calhoun County Sheriff's Office

**9. Surplus Jail Equipment Transfer**

**Recommendation:** Board declare the items listed below from the vacated jail as surplus and authorize the staff to release the items to Sheriff Tatum in Calhoun County. **BCC approved recommendation. BCSO to coordinate transfer of equipment with Calhoun County Sheriff Office.**

Clerk of Circuit Court – Finance

**10. Tax Certificate Refunds/Cancellations, Revenues/Expenditures & Inventory Deletions**

**Recommendation:** Board acknowledge receipt of reports. **BCC approved recommendation.**

**J. REGULAR AGENDA**

County Attorney

**11. VAB Citizen Member Appointment**

**Recommendation:** Board review the names and materials submitted for a Citizen Member seat to the Bay County Value Adjustment Board. **BCC appointed Ms. Pamela Pelt as Citizen Member to VAB.**

**12. Inter-local with Sheriff – Jail Operation**

**Recommendation:** Board to approve the inter-local agreement with the Sheriff and authorize the Chairman to execute two originals of the same. **BCC approved recommendation.**

Code Enforcement

**13. 232 Christmas Tree Lane**

**Recommendation:** Board direct staff to have the trash, garbage and junk vehicles removed from property, the overgrown yard cut/mowed and impose a lien on the property for the cost of cleaning and mowing the property. **Property Owner: W. C. & Patsy Knott Montgomery BCC approved recommendation.**

**14. 304 Lake Place**

**In compliance**

~~**Recommendation:** Board direct staff to have the overgrown grass and vegetation mowed/cut on properties located at 304 Lake Place (Parcel #38010-010-000 and #38010-020-000), Panama City Beach, Florida, and impose a lien on the properties for the cost of mowing/cutting. **Property Owner: Columbus Cole Investment Properties LLC**~~

**15. 634 Malaga Place**

**Recommendation:** Board direct staff to have the trash and discarded furniture removed from property and impose a lien on the property for the cost of cleaning. **Property Owner: Jena D. Woodham BCC approved recommendation.**

16. ~~22008 Front Beach Road~~ **In compliance**  
~~**Recommendation:** Board direct staff to have the overgrown grass and vegetation mowed/cut and impose a lien on the property for the cost of mowing/cutting.~~  
~~**Property Owner:** Mary Emily Andrews~~

Development Services

17. [Annual Community Rating System Report](#)  
**Recommendation:** Board review and approve 1) the annual Community Rating System (CRS) Progress Report and, 2) approve the updates to the Bay County Hazard Mitigation Strategy. **BCC approved recommendation.**

18. [Northern Trust Property](#)  
**Recommendation:** Board direct Chairman to execute correspondence with the Department of Community Affairs regarding a potential Sector Plan for the Northern Trust Property. **BCC approved recommendation.**

Public Works

19. [Jenks Avenue Drainage Improvement Project](#)  
**Recommendation:** Board authorize the transfer of the 12<sup>th</sup> Street Drainage Improvement Project capital improvement funds for \$449,000 to the Jenks Avenue Drainage Improvement Project. **BCC approved recommendation.**

Utility Services

20. [Williams Bayou Pump Station Upgrade Project](#)  
**Recommendation:** Board approve and authorize the purchase of bid package 1 & 2 for the Williams Bayou Pump Station Upgrade Project. **BCC approved recommendation.**

**K. PUBLIC HEARINGS** (Remarks limited to five (5) minutes)

County Attorney

21. [TEFRA Hearing – Foxwood Apartments, LLC](#)  
**Recommendation:** Board (1) conduct TEFRA hearing and (2) consider and adopt a resolution for the issuance of up to \$5,500,000 in conduit tax-exempt financing for SP Foxwood, LP; (3) authorize the Chairman to execute the necessary documents. **BCC approved recommendation.**

Public Works

22. [Crestview Heights PPP – Initial Public Hearing](#)  
**Recommendation:** Board: 1) Conduct the public hearing and receive public comments; and, 2) Approve the participating paving project for the Crestview Heights Subdivision (Avenue B, Avenue C, Herlong Street, Spires Street and Verona Street; and, 3) Authorize Chairman to sign the access abandonment agreement from Bay Walton Services, LC. **BCC approved recommendation.**

TDC

23. FY 2009 TDC Plan

**Recommendation:** Board conduct a public hearing to consider adopting the attached ordinance approving the FY 2009 and FY 2010 Bay County Tourist Development Plan. **BCC approved recommendation.**

Development Services

24. ZC Grassy Point

**Recommendation:** Board to conduct a quasi-judicial public hearing, pursuant to Section 307 of the Land Development Regulations, to consider an amendment to the Bay County Zoning Map, Application No. PZ 08-066. The site is located in Southport, west of SR 77 on Grassy Point Road. **BCC tabled item until November 4, 2008 meeting.**

25. SSA – Hinson Avenue

**Recommendation:** Board to conduct a public hearing to consider a proposed small-scale Comprehensive Plan map amendment, Application No. PZ 08-045. The property is located in unincorporated Bay County east of Hinson Avenue and north of Front Beach Road. **BCC approved recommendation.**

26. ZC – Hinson Avenue

**Recommendation:** Board to conduct a quasi-judicial public hearing, pursuant to Section 307 of the Land Development Regulations, to consider an amendment to the Bay County Zoning Map, Application No. PZ 08-046. The site is located in unincorporated Bay County east of Hinson Avenue and north of Front Beach Road. **BCC approved recommendation.**

**L. PUBLIC PARTICIPATION** (Open to any issue, remarks limited to three (3) minutes)

BCC heard from two citizens regarding dissolution of Cedar Grove and animal control issues.

**M. CHAIRMAN'S REPORT AND COMMISSIONERS COMMENTS**

County Attorney Arline request BCC approval to intervene if necessary. **BCC approved recommendation to allow County Attorney Office to intervene if needed.**

**N. ADJOURN**

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